

**CAROLE'S COMMERCIAL CLEANING, INC.**

Phone (970) 416-9733

**APPLICATION FOR EMPLOYMENT**

PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME (LAST NAME FIRST)		DO YOU HAVE A VALID SOCIAL SECURITY CARD?	
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NO.	CELL		

DATE OF BIRTH (Must be at least 18)	ARE YOU ELIGIBLE FOR EMPLOYMENT IN THE U.S.?	DATE YOU CAN START
ARE YOU EMPLOYED?	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?	
ARE YOU DEPENDABLE?	DO YOU HAVE RELIABLE TRANSPORTATION?	

EDUCATION

NAME & ADDRESS OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

GENERAL

SUBJECTS OF SPECIAL STUDY/RESEARCH WORK OR SPECIAL TRAINING/SKILLS:	
U.S. MILITARY SERVICE:	RANK:

**FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE MOST RECENT ONE FIRST)**

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION
FROM			
TO			
REASON FOR LEAVING:			
CONTACT PERSON:		PHONE NO.:	

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION
FROM			
TO			
REASON FOR LEAVING:			
CONTACT PERSON:		PHONE NO.:	

EMPLOYMENT CONTINUED

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION
FROM			
TO			
REASON FOR LEAVING:			
CONTACT PERSON:		PHONE NO.:	

REFERENCES

GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	PHONE NUMBER	BUSINESS	YEARS KNOWN
1.				
2.				
3.				

WHAT MADE YOU WANT TO APPLY FOR THIS JOB?

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HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR? \_\_\_\_\_  
 (other than misdemeanor traffic violations) **PRE-EMPLOYMENT BACKGROUND CHECKS ARE REQUIRED.**

IF YES, PLEASE  
 EXPLAIN: \_\_\_\_\_

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**AUTHORIZATION:**

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE."

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_